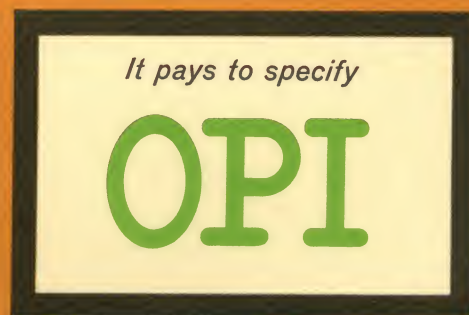
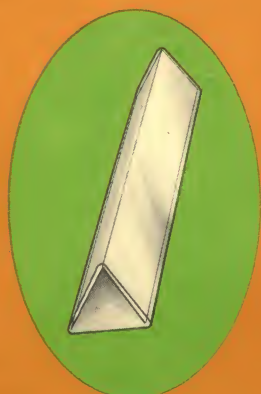


THE COORDINATED LINE OF FILING, LABELING AND INDEXING ACCESSORIES

the modern approach to office efficiency



OFFICE PRODUCTS INC.
26029 West 8 Mile Road
Detroit, Michigan 48240

and

Charles C. Smith, Inc.
Detroit, Michigan

All products sold only through stationer dealers and wholesalers.



The OPI Story

Office Products Inc., came into being in 1948 as a result of local acceptance of a new type of label holder for ring binders and other office books. This new label holder, known as the Slip-On Label Holder, was the brain-child of John C. Sobesky. He was a partner in a small precision boring shop that had been doing defense work.

This new invention caught on quickly in the Detroit area and John Sobesky realized that if he was going to think in terms of national distribution, he would have to organize a company for this purpose. Thus Office Products Inc., was founded.

In 1959, Charles C. Smith, Inc., was acquired by OPI. Charles C. Smith had been in business well over half a century previous to its purchase by OPI, manufacturing the world renowned Smith indexes, tabs, signals and Klips for filing identification.

In 1963, in order to consolidate its business

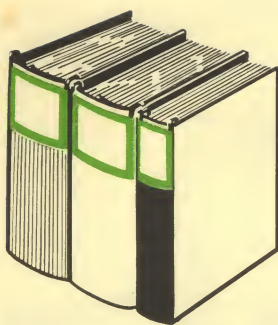
operations, OPI moved the Smith division from its home in Exeter, Nebraska, to Detroit, to be an integral part of the total operation. Several of OPI's products still carry the Smith name.

OPI uses the latest manufacturing and handling processes available. They exercise strict quality control as insurance to their customers that they will continue to deliver their ever widening line of the most sought after filing aids and other accessories in the business. OPI's product family of coordinated labeling, filing, and indexing accessories offer top efficiency in paperwork handling and office procedures.

Broad as their line is, OPI is continually searching for and experimenting with new methods and new applications for their existing systems and those for the future. It pays to specify OPI.

Index on inside back cover!

LABEL HOLDERS FOR BOOKS, BINDERS & LEDGERS



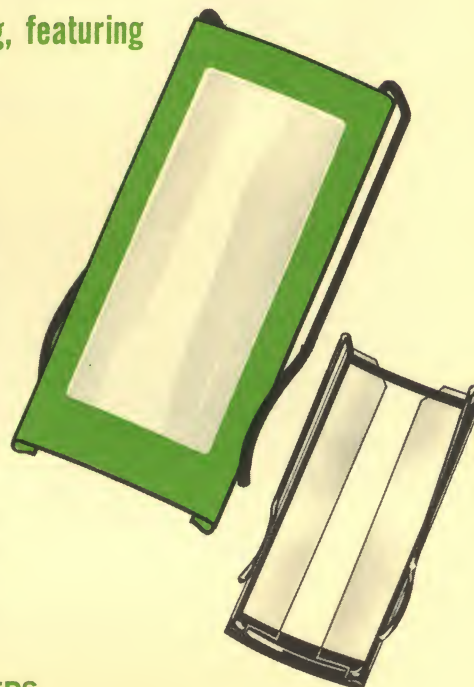
Easy View* Label Holders

(EV) For Attractive Labeling and color coding, featuring color painted borders and built in windows

Easy View Label Holders come in three standard sizes which make it possible to easily and attractively label any backbone binder from one inch in width, up. The EV is constructed of durable, extruded* plastic with spring-wire clips for positive gripping. The choice of border color is yours with Easy View; they come in five colors. The color will not scratch or chip because it is impregnated in the plastic. The EV comes complete with perforated sheets of inserts which slip easily into place behind a clear plastic window and remain there, out of dirt's way, until you change them.

*DEFINITION OF EXTRUSION—Manufacturing process whereby proper grade pellets are heated and forced through forming dies to proper shape, producing best possible products available for strength and durability.

*PATENTED



ACCEPTED USES FOR EV LABEL HOLDERS



offices . . .



drafting rooms . . .



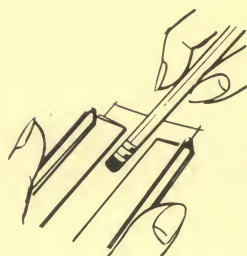
service departments . . .



retail stores . . .



and schools

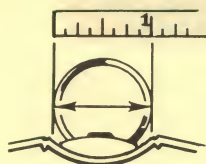


Label insertion is simple:

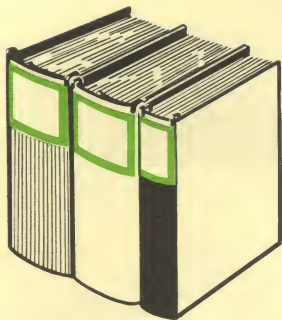
- 1 Place label holder on flat surface, face down . . .
- 2 Use thumb and forefinger to exert slight outward pressure to open retainers.
- 3 Use pencil eraser to move label in or out.

Model	Ring Size	Packaging	Suggested Retail Price Per Doz.	Suggested Retail Price Each
EV-1	1"	12 to box, 6 doz. per display	\$3.00	\$.25
EV-1½	1½"	6 to box, 3 doz. per display	3.60	.30
EV-2	2"	6 to box, 3 doz. per display	4.20	.35
*EV-500	Under 1"	24 to box, 12 doz. per display	2.40	.20

When ordering:
measure diameter of binder
ring for proper size.



COLORS: Black, red, blue, green and ivory
Standard length is 2¾, special lengths optional
*Available in clear only



LABEL HOLDERS FOR BOOKS, BINDERS & LEDGERS



Slip-On® Label Holders

(SO) The Original metal label holder
for books and binders

The Slip-On label holder is the original label holder for ring binders. Nearly 20 million patented SO's have been produced and sold. The SO is of rust-proof metal construction with a clear plastic window to protect the insert label. It features the same sure-gripping design now used in all OPI label holders for ring binders. It comes complete with blank labels, ready for easy insertion. Put efficiency in your filing system with OPI label holders.



NEARLY 20 MILLION SO's ARE PUTTING EFFICIENCY IN . . .



offices . . .



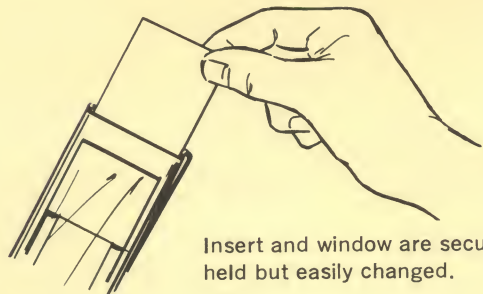
product references . . .



institutions . . .

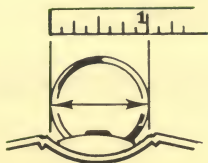


distributor's catalogues



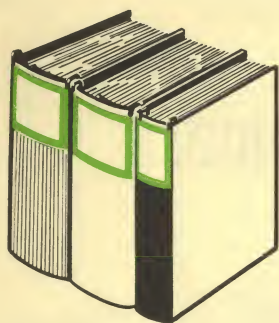
Insert and window are securely held but easily changed.

When ordering:
measure diameter of binder
ring for proper size.



Model	Ring Size	PACKAGING 12 PER BOX 6 DOZEN PER DISPLAY	Suggested Retail Price Per Doz.	Suggested Retail Price Each
SO-1	1"		\$3.00	\$.25
SO-1½	1½"		3.60	.30
SO-2	2"		4.20	.35

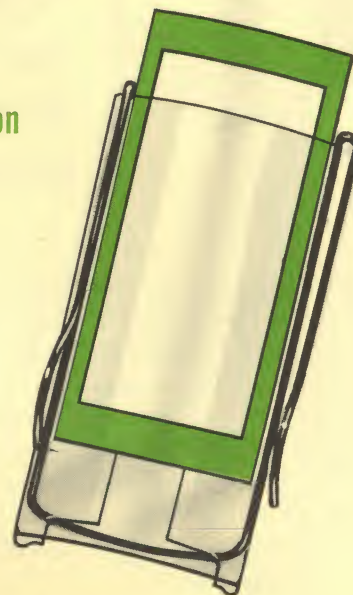
LABEL HOLDERS FOR BOOKS, BINDERS & LEDGERS



Easy Type Label Holders

(ET) The most versatile member of the OPI label holder line featuring color borders on the labels and predefined typing space

Easy Type label holders are of clear, durable, extruded plastic construction. The ET is versatile because of its many-faceted insert. One side is plain so that the full book end width can be used. Turn the insert over and you have a label with a color border for color coding. The inserts are easy to change, but once put in place, they remain there, protected from dirt and wear. Inserts are available in your choice of five colors. The order of business is OPI.



ET LABEL HOLDERS ARE ESPECIALLY SUITED FOR APPLICATIONS WHERE A LARGE AMOUNT OF TYPING SPACE IS NEEDED



service departments . . .



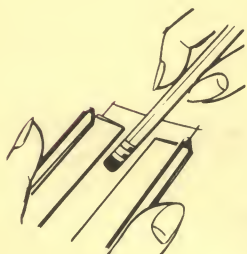
drafting rooms . . .



offices . . .



product references

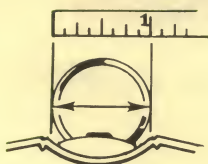


Changing labels is simple . . .

- 1 Place label holder on flat surface, face down . . .
- 2 Use thumb and forefinger to exert pressure to open retainers.
- 3 Use pencil eraser to move label in or out.

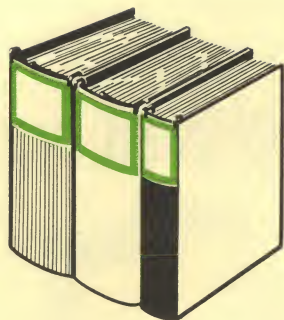
Model	Size	<div style="border: 2px solid red; padding: 5px; text-align: center;"> PACKAGING 12 PER BOX 6 DOZEN PER DISPLAY </div>	Suggested Retail Price Per Doz.	Suggested Retail Price Each
ET-1	1"		\$3.00	\$.25
ET-1½	1½"		3.60	.30
ET-2	2"		4.20	.35

When ordering:
measure diameter of binder
ring for proper size.



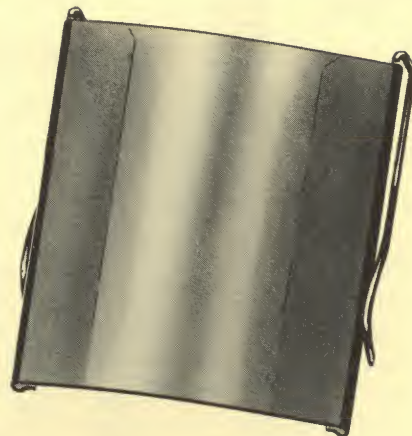
INSERT COLORS: Black, red, blue, green and ivory

LABEL HOLDERS FOR BOOKS, BINDERS & LEDGERS



Full View Label Holders

(FV) The most sophisticated member of the OPI binder label line featuring full width labeling area and transparent color coding



With OPI's new Full View label holder it is now possible to have full width label space and color coding too. The FV meets the high standards that all OPI label holders do. It features durable extruded plastic construction and locked in legs for positive gripping action. What makes the FV unique is the full width window which is transparent colored plastic. Because of this feature, OPI has attained full width label view and color coding too. The FV comes in four colors to harmonize with any office decor. Dress up your records to a new level of attractiveness and efficiency, specify OPI label holders.

A NEW LEVEL OF LABELING FROM OPI FOR . . .



offices . . .



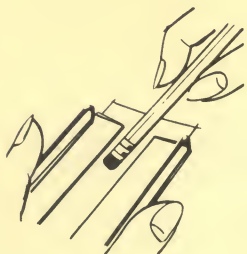
retail stores . . .



institutions . . .



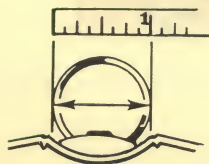
distributor's references



Changing labels is simple . . .

- 1 Place label holder on flat surface, face down.
- 2 Use thumb and forefinger to exert pressure to open retainers.
- 3 Use pencil eraser to move label in or out.

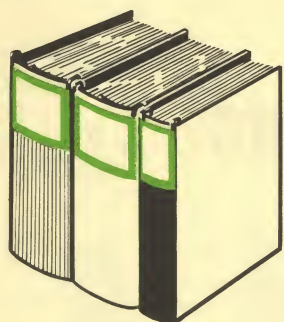
When ordering:
measure diameter of binder
ring for proper size.



Model	Size	<div style="border: 2px solid red; padding: 5px; text-align: center;"> PACKAGING 12 PER BOX 6 DOZEN PER DISPLAY </div>	Suggested Retail Price Per Doz.	Suggested Retail Price Each
FV-1	1"		\$3.00	\$.25
FV-1½	1½"		3.60	.30
FV-2	2"		4.20	.35

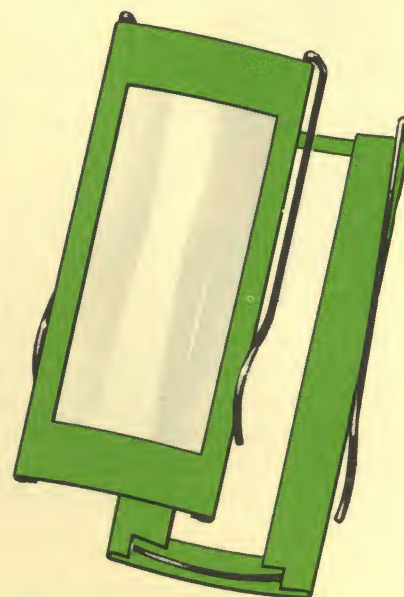
COLORS: Red, blue, green and smoke.

LABEL HOLDERS FOR BOOKS, BINDERS & LEDGERS



Plastic Slip-On* Label Holder

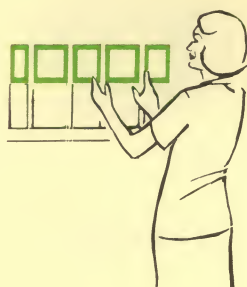
(PSO) The PSO adds the features of colored, extruded plastic to the performance proven SO



OPI has taken the design of its original label holder and updated it. The PSO has all the qualities that brought such swift acceptance to the metal SO plus the added features of an extruded colored plastic frame available in five colors. Color coding is now matter-of-fact with this sure-gripping, long-wearing label holder. The PSO comes in the same range of sizes as its predecessor. Blank labels and plastic label protectors with clear or matte finish are included. OPI is continually searching for new filing aids and up-dating their own to provide the best accessories made.

*Patent applied for

THE PSO, LATEST EDITION OF THE ORIGINAL LABEL HOLDER FOR . . .



offices . . .



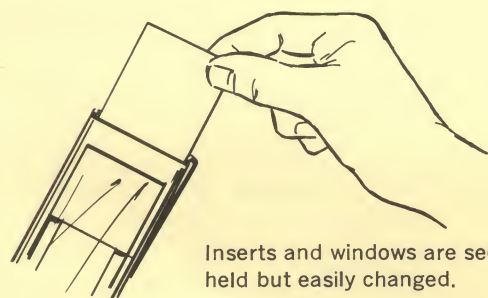
product reference . . .



institutions . . .

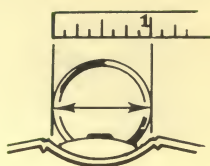


distributor's references



Inserts and windows are securely held but easily changed.

When ordering:
measure diameter of binder
ring for proper size.



Model	Size	<div style="border: 2px solid red; padding: 5px; text-align: center;"> PACKAGING 12 PER BOX 6 DOZEN PER DISPLAY </div>	Suggested Retail Price Per Doz.	Suggested Retail Price Each
PSO-1	1"		\$3.00	\$.25
PSO-1½	1½"		3.60	.30
PSO-2	2"		4.20	.35

COLORS: Black, red, blue, green and ivory

SHELF AND FLAT SURFACE LABEL HOLDERS



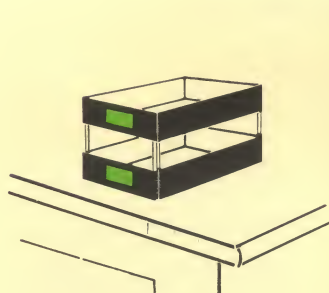
Premier® Stik-On Label Holders

(PS) The pressure sensitive label holder for any flat surface featuring extruded flat form for sure label retention and permanent adherence

Premier Stik-On label holders represent the simplest and most effective flat surface labeling device available. They will adhere to any clean, flat surface. Stik-On label holders are, in essence, plastic envelopes which can be cut to any length desired. They come in seven standard widths and in clear plastic or five transparent colors. The labels are held firmly in place within the envelope but can readily be changed when needed. There is no need to mar the surface to be labeled with Stik-On label holders. There are no holes to be drilled, no tools necessary, Application is simple. Look through an OPI window for better filing.



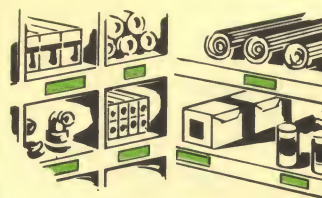
PS, THE VERSATILE, ADHESIVE LABEL HOLDER FOR . . .



desks and desk trays . . .



cabinet drawers . . .



shelves and bins . . .



telephones



SNIP



STRIP



STICK



INSERT

Model	Size	Per Poly Bag	Display	Suggested Retail Price Per Foot
PS-1/4	1/4" wide	2 or 10-6" strips	50'	\$.25
PS-3/8	3/8" wide	2 or 10-6" strips	50'	.25
PS-1/2	1/2" wide	2 or 10-6" strips	50'	.30
PS-3/4	3/4" wide	2 or 10-6" strips	50'	.35
PS-1	1" wide	2 or 10-6" strips	50'	.40
PS-1 1/2	1 1/2" wide	2 or 10-6" strips	50'	.50
PS-2	2" wide	2 or 10-6" strips	50'	.60

Write us for information on special sizes and lots.

COLORS: Clear plastic, amber, blue, green, yellow and red.

Special widths and lengths on request.

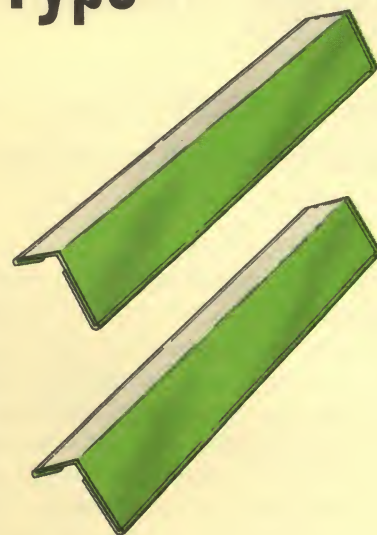
SHELF AND FLAT SURFACE LABEL HOLDERS



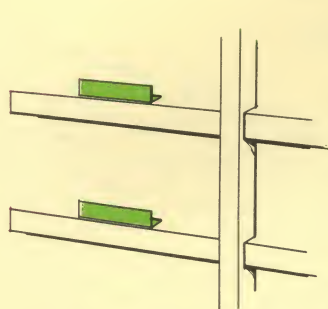
Premier® Stik-On Flange Type

(PF) The extruded pressure sensitive label holder for right angle application in hard to label areas

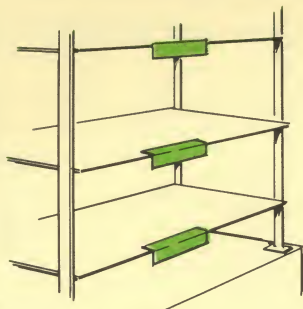
The Stik-On Flange Type is second in the family of adhesive label holders. It is designed so that, when mounted, the label will be perpendicular to the shelf surface, either above it or below it. It can also be mounted so that the label holding portion will be parallel with the shelf surface. The Stik-On Flange Type is available in clear plastic plus five transparent colors and in three sizes. It features simple, no-mar installation and promises years of practical, attractive label protection. Adhesive comes standard on the underside of the mounting flange, but it is available with adhesive on the top side of the flange on request. OPI label holders stand up and shout for your attention.



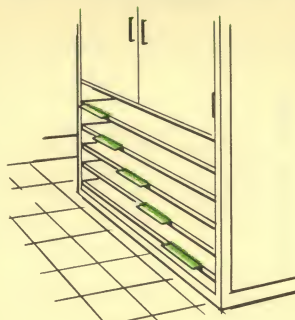
THE PF WILL STAND UP, HANG DOWN, OR STAND OUT FROM ANY FLAT SURFACE.



above shelf . . .



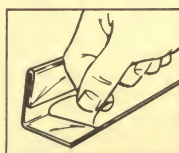
below shelf . . .



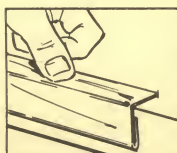
low position . . .



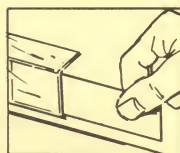
side reading



STRIP



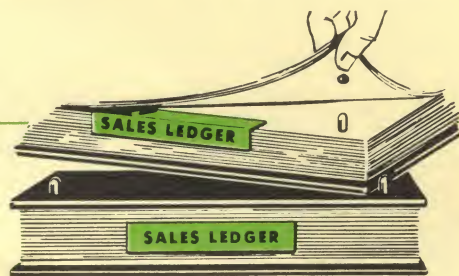
STICK



INSERT

Model	Size	Per Box	Suggested Retail Price Per Doz.	Suggested Retail Price
PF-1/2	1/2" x 6"	12	\$3.60	\$.30
PF-3/4	3/4" x 6"	12	4.20	.35
PF-1	1" x 6"	12	4.80	.40

COLORS: Amber, blue, green, yellow or red.
Long lengths and special adaptations optional.



The Premier Flange-Type Holder is also well suited to the identification of ledger books. Just position it and press it permanently into place.

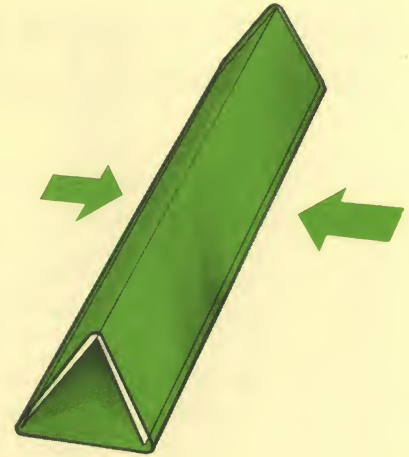
SHELF AND FLAT SURFACE LABEL HOLDERS



Premier® Double-Duty Stik-On

(DD) The extruded pressure sensitive label holder especially suited for high-up or low-down identification

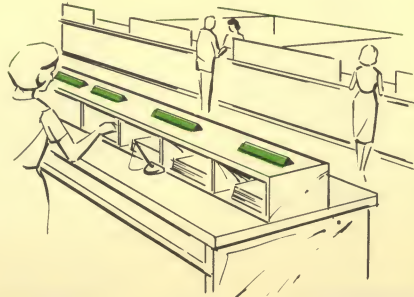
The third member of the Stik-On label holder family is the Premier Double-Duty. This label holder is especially suited for high or low shelf labeling because of its angled nature. No need to reverse this practical product when applying. At eye level, both sides can be seen at once or the label can read from either side. This versatile member of the Stik-On line can be mounted both horizontally or vertically for two sided identification. As with all Stik-Ons it is easy to apply and will not mar the surface to which you are applying it. The supplied sheets of inserts are scored for convenient separation and will easily fit into a typewriter. The DD comes in 9 different sizes. OPI has all the angles on filing.



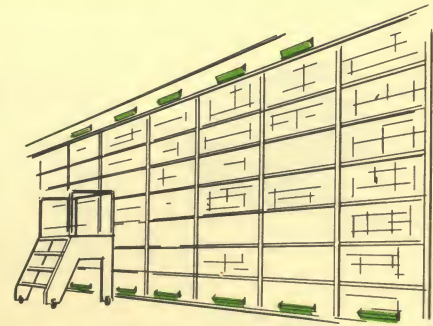
THE DD GIVES YOU TWO SIDED IDENTIFICATION FOR . . .



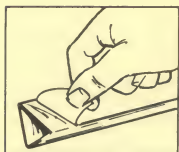
parts storage . . .



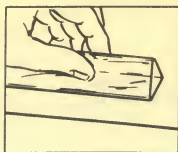
banks . . .



high or low shelf files



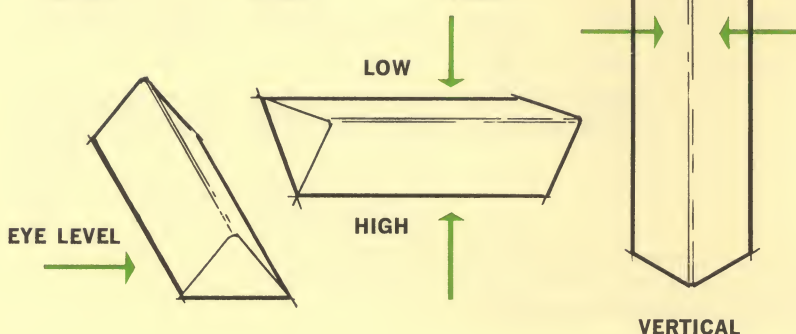
STRIP



STICK



INSERT



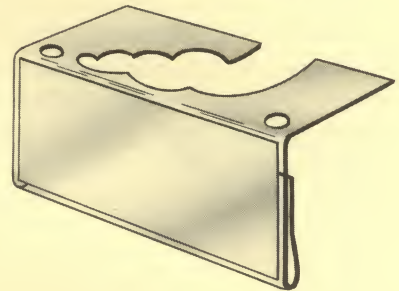
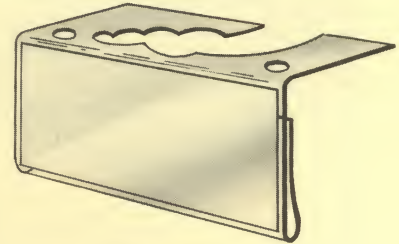
Model	Size	Per Poly Bag	Suggested Retail Price Per Doz.	Suggested Retail Price Per Piece
DD-122	1/2" x 2"	12	\$1.20	\$.10
DD-123	1/2" x 3"	12	1.80	.15
DD-126	1/2" x 6"	12	3.60	.30
DD-342	3/4" x 2"	12	1.80	.15
DD-343	3/4" x 3"	12	2.40	.20
DD-346	3/4" x 6"	12	4.20	.35
DD-12	1" x 2"	12	2.40	.20
DD-13	1" x 3"	12	3.00	.25
DD-16	1" x 6"	12	5.40	.45
DD-1142	1 1/4" x 2"	12	3.00	.25
DD-1143	1 1/4" x 3"	12	3.60	.30
DD-1146	1 1/4" x 6"	12	6.60	.55

LABEL HOLDERS FOR BOOKS, BINDERS & LEDGERS



Slip-On* Post Binder

(PBS, PBM & PBL) The universal extruded plastic label holder for rigid or nylon post binders

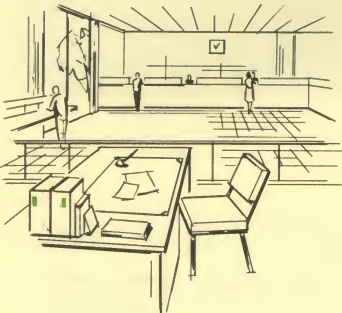


The Slip-On post binder label holder is a very specialized member of OPI's binder label family. Because of its unique, patented post accommodation, it will fit any post binder regardless of what size or kind the posts are and snap securely into place. The label holder is made of clear, flexible plastic and will conform to binder shape, whether it is open or closed. That part of the label holder which is inserted into the binder is especially coated so that it will grip the paper and not become misaligned. Slip-on post binders come in three sizes and include perforated sheets of inserts, ready for typing. Let OPI keep you posted with the latest developments in filing aids.

Post binder label holders will fit both regular and nylon post binders.

*PATENTED

OPI'S ANSWER FOR HARD-TO-LABEL POST BINDERS FOR . . .



banks . . .



real estate offices . . .

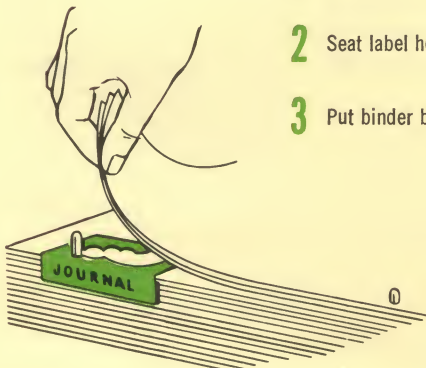


law firms . . .



accounting firms

- 1 Open binder to desired position.
- 2 Seat label holder on post.
- 3 Put binder back together.



Model	Size	Per Box	Suggested Retail Price Per Doz.	Suggested Retail Price
PBS	1/2" x 2 1/2"	12	\$2.40	\$.20
PBM	1" x 2 1/2"	12	3.00	.25
PBL	2" x 2 1/2"	6	3.60	.30

Special sizes available on request.



LABEL HOLDERS FOR BOOKS, BINDERS & LEDGERS



Blister-Pak Display

(B-P) SO & EV for 1 inch binders are now available in convenient retail displays. Get that "full-price" add on sale for better profit-making

OPI now blister-packs two proven sellers for profit boosting retail display . . . nearly 20 million of the original metal SO label holders have been sold. The EV plastic label holder, one of the newer items in the OPI line, is showing increased acceptance every day. These two popular types of label holders come mounted on display cards (four per card) inside a clear plastic "blister". They can either be displayed in the box they come in, which is designed to be a display unit, or they can be placed in bins or hung on racks. Modern merchandising is also part of the OPI story.

Standard display comes with 25 Blister-Pak cards, assorted as follows:

- 3 EV-1 ass't colors
- 3 EV-1 red
- 3 EV-1 green
- 3 EV-1 blue
- 3 EV-1 ivory
- 5 EV-1 black
- 5 SO-1 black (metal)

25



**Suggested retail price
per display—\$25.00**

Dealers can make up their own assortments as demands dictate. Minimum order-one display.



Easy View License Protector

(EVLP) New, convenient display holder
for licenses and permits

Restaurants, drug stores, bars etc. are required by law to display certain licenses and permits. This has been taken care of in the past by various picture frame mounts, by display beneath counter tops and by plastic lamination. OPI now offers an economical, practical way to put all licenses and permits on public display . . . in one place . . . with one mounting. The Easy View License Protector is a clear plastic envelope. It comes with a pre-drilled, plastic hanger and can be used in series, as many as needed. It can be mounted anywhere the owner desires. Licenses and permits can be changed as often as necessary and sections can be quickly added or subtracted. The Easy View License Protector . . . another example illustrating that OPI means to be seen.

COMPLETE UNITS

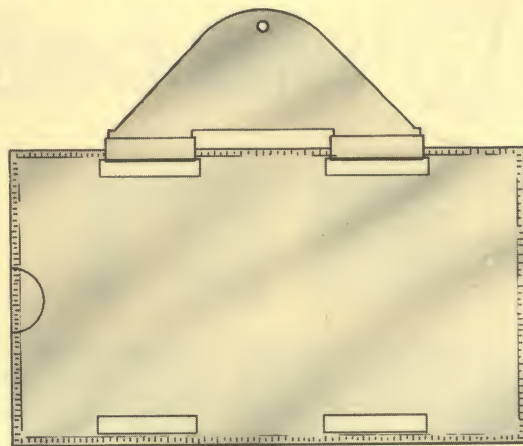
Model	Size	Suggested Retail Price Each
EVLP-1	4 1/4 x 8	\$1.75
EVLP-2	6 x 8	1.85
EVLP-3	9 x 9 1/2	2.25

Complete unit includes one envelope and pre-drilled hanger.

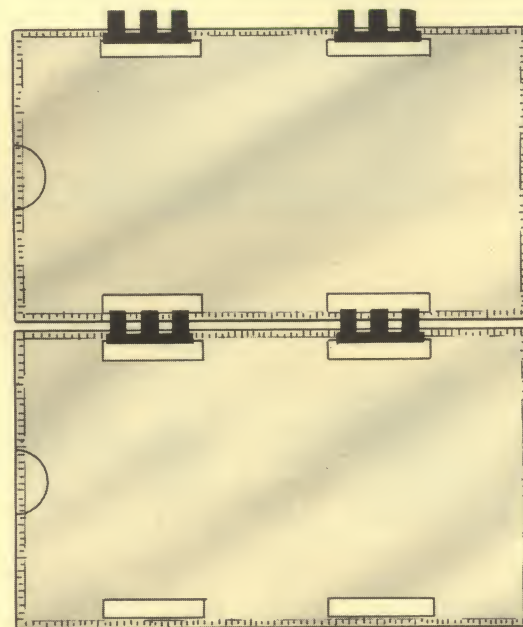
ENVELOPES ONLY

Model	Size	Suggested Retail Price Each
W-1	4 1/4 x 8	\$.95
W-2	6 x 8	1.05
W-3	9 x 9 1/2	1.30

Additional single envelopes include attaching hinges.



Plastic hinges permit display of . . .
one or more documents

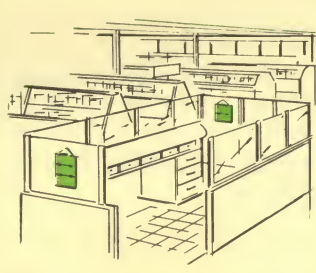


Open end allows easy insertion

PRACTICAL, CONVENIENT LICENSE AND PERMIT DISPLAY FOR ALL RETAIL ESTABLISHMENTS . . .



restaurants and bars . . .



grocery stores . . .



drug stores . . .



barber shops

INDEX AND FILE TABS



Smith OPNWINDOW® Metal Tabs

(OW) For indexing and identifying
all types of files

Smith Opnwindo Metal Tabs provide easy-to-see identification for use in any kind of files. They are probably most frequently used for in-drawer filing. The OW has a positive gripping action and will clamp to most any type of file divider. Opnwindo tabs come in two styles, straight for top, bottom and side labeling and angled for special applications. Clear plastic label protectors and blank labels are included, matte finish and colored label protectors are optional. Keep your files in sight with OPI.



OPNWINDOW TABS ARE REAL TIMESAVERS FOR . . .



cabinet filing . . .



drawer filing . . .



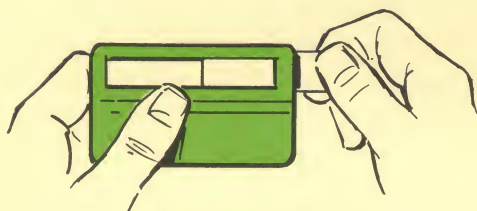
stack filing . . .



desk filing . . .



open shelf filing



Labels and plastic protectors are easily inserted into open end of tab.



Model	Size	Per Box	Per Display	Suggested Retail Price Per Box	*Printed Alphabet A-Z (25)
N-1 OW Tabs	1"	25	600	\$1.70	\$1.95
N-2 OW Tabs	2"	25	300	2.00	2.25
N-1 OW Tabs (angled)	1"	25	600	2.10	2.35
N-2 OW Tabs (angled)	2"	25	300	2.40	2.65

*Printed alphabet label sets available for all models. Available in divisions of 25, 50, 100 and 200. Specify top reading or side reading types when ordering.

Optional label protector colors: blue, green, red, orange, yellow or matte finish.

Start tab on divider, corner first. When tab has been pushed on as far as possible in this position just pull along divider and swing it down into position. Tab can be removed by sliding it off the end of the divider or pulling quickly upward.

INDEX AND FILE TABS

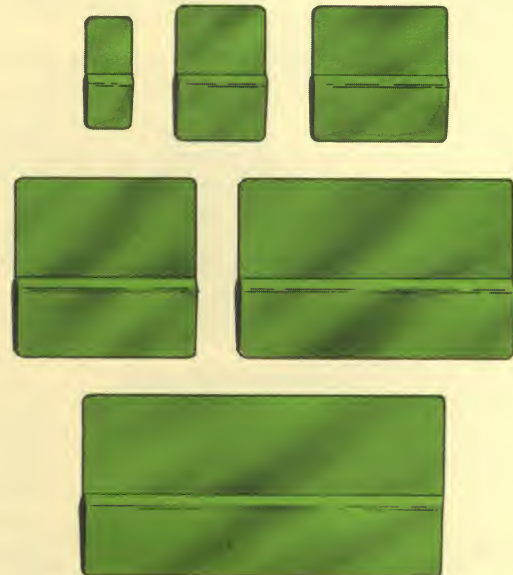


Smith Projecting Index Signals

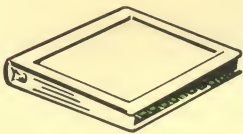
(P Signals) **The complete signal and color-coding system**

*Projecting Index Signals, with their positive spring-steel vise-grip, provide the widest possible variety of indexing combination. These all-metal tabs come in six different widths and twelve colors. They are available plain for color coding or in stock printed sets. Smith Signals are also available with optional made-to-order captions. Years of "on-off" usage is guaranteed. OPI, the name for the complete line of filing accessories.

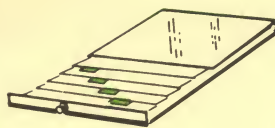
*While inventory lasts or on special request.



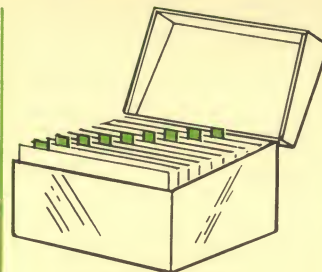
INFORMATION AT A GLANCE IN . . .



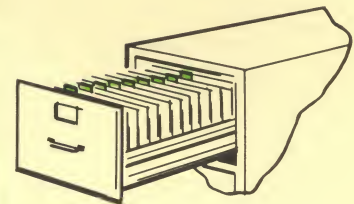
loose-leaf books . . .



flat desk files . . .



small upright files . . .



drawer files

Model	Size	Non-Printed Per Box	Suggested Retail Price Per Box	Printed Sets					
				Alphabet (27 Signals)	Months (12 Signals)	No. s (1-31)	No. s (1-100)	Days (7)	States (51)
14x516P-Signals	¼" wide, projects ⅝"	100	\$3.50	① \$1.10	\$.50	\$1.25	\$4.00	\$.30	—
12x38P-Signals	½" wide, projects ¾"	25	1.90	② 2.30	1.00	2.65	8.50	.60	4.35
34x38P-Signals	¾" wide, projects ¾"	25	2.25						
1x916P-Signals	1" wide, projects ⅞"	25	2.90	③ 3.15	1.40	3.55	11.50	.85	5.85
112x916-Signals	1½" wide, projects ⅞"	25	3.00						
2x916-Signals	2" wide, projects ⅞"	25	3.15						

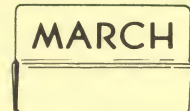
SPECIAL CAPTIONS: Minimum order 25 signals per caption.

① Each sig., 1st set—.10. .each sig., duplicate set—.04

② Each sig., 1st set—.18. .each sig., duplicate set—.08

③ Each sig., 1st set—.25. .each sig., duplicate set—.10

COLORS: White, light red, light blue, yellow, dark blue, light green, dark red, dark green, pink, orange, brown and black. All printing is black letters on white background unless otherwise specified.



OPI OFFICE PRODUCTS INC., 26029 W. EIGHT MILE RD., DETROIT, MICHIGAN 48240

INDEX AND FILE TABS



Smith Non-Projecting Klips®

(NP Klips) The ideal indexing accessory where projecting tabs are not needed

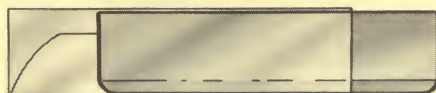
Smith Non projecting Klips find ready application in filing systems of the overlapping, shingle type or where space limitation dictates the use of non-projecting tabs. These metal file markers come in four sizes and twelve colors in baked-on lacquer. They are also available in the same printed stock sets as are offered with Smith Projecting Index Signals. When ordering printed sets, be sure to specify top, bottom, or side reading type. Filing problems are our business . . . specify OPI.

Model 14x516 Klip

Model 12x38 Klip

Model 1x12 NP Klip

Model 2x12 NP Klip



New from OPI . . . Smith Plastic Covered Bronze Klip

This new item gives you the versatility and durability of a metal non-projecting tab plus the added feature of allowing you to label it yourself. One of the never-ending new products from OPI.

Model	Size	Non-Printed Per Box	Suggested Retail Price Per Box	Printed Sets					
				Alphabet (27 Signals)	Months (12 Signals)	No. s (1-31)	No. s (1-100)	Days (7)	States (51)
14x516 NP KLIP	¼" wide, 5/16" deep	100	\$3.00	① \$1.10	\$.50	\$1.25	\$4.00	\$.30	—
12x38 NP KLIP	½" wide, 3/8" deep	100	4.00	② 2.30	1.00	2.65	8.50	.60	4.35
1x12 NP KLIP	1" wide, ½" deep	25	2.40	③ 3.15	1.40	3.55	11.50	.85	5.85
2x12 NP KLIP	2" wide, ½" deep	25	2.50	—	—	—	—	—	—
2x12 NP-CR KLIP	2" wide, ½" deep	25	4.65	—	—	—	—	—	—

COLORS: White, light red, light blue, pink, brown, yellow, dark blue, light green, dark red, dark green, orange and black.

SPECIAL CAPTIONS: Minimum order 25 signals per caption.

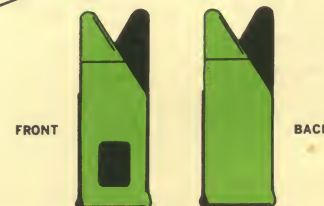
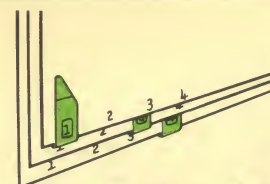
- ① Each sig., 1st set—.10. each sig., duplicate set—.04
- ② Each sig., 1st set—.18. each sig., duplicate set—.08
- ③ Each sig., 1st set—.25. each sig., duplicate set—.10

Smith V-Jaw Signals

(NP V-J) The proven, multi-use indexing device especially applicable to data processing card records and all visible record systems

Smith V-Jaw Signals are made of spring-steel with a tapered, beveled swallow tail design that assures lifetime gripping power with normal usage. These signals are dual purpose. One side is plain, the other is provided with a small window for viewing dates, numbers, etc. V-Jaws come in twelve colors and can be top, bottom, or side mounted. OPI signals the finest in filing.

COLORS: White, light red, light blue, pink, brown, yellow, dark blue, light green, dark red, dark green, orange and black.



Model	Per Box	Suggested Retail Price Per Box
NP V-Jaw	100	\$1.10

Special captions, printed sets and prices same as 14x516 NP KLIP (see above).

INDEX AND FILE TABS



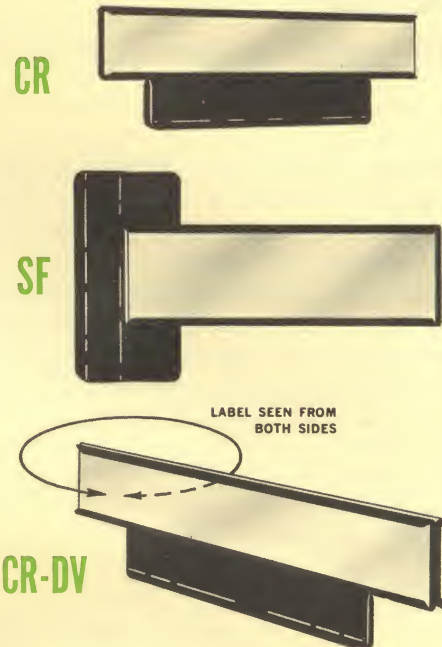
Smith Metal Label Holders

(CR, SF & CR-DV) Designed for increasingly used open shelf filing methods

The CR is designed for top reading application. It is available in either straight or angled form. The CR will hold tightly to almost any type of file divider and is shipped with perforated sheets of blank labels and clear plastic label protectors. The straight CR comes in four sizes. It can be side mounted if there are space limitations.

The SF is designed specifically for side mounting so that in this position the label can be read horizontally. The SF is available in two sizes and also comes with labels and label protectors.

The CR-DV (Double-View) permits the user to read the label from either side. It is especially suited to rotary file application. The CR-DV has the same sure-gripping qualities of the other Smith Metal Label Holders and is available in four sizes. Labels and label protectors are supplied and can be quickly changed whenever desired. If you have a filing problem . . . we have a product to solve it. It pays to specify OPI.



Model	Size	Per Box	Suggested Retail Price Per Box
3x916 CR Straight	3" wide, 9/16" deep	100	\$17.00
3x916 CR Angled	3" wide, 9/16" deep	100	19.00
*3x10 CR Straight	3" wide, 1" deep	100	22.00
*2x1 CR Straight	2" wide, 1" deep	100	21.00
*3x1 SF	3" wide, 1" deep	100	22.50

Model	Size	Per Box	Suggested Retail Price Per Box
*2x1 SF	2" wide, 1" deep	100	\$22.00
3x916 CR-DV	3" wide, 9/16" deep	100	24.00
*3x1 CR-DV	3" wide, 1" deep	100	32.50
*4x9/16 CR-DV	4" wide, 9/16" deep	100	35.50
*4x1 CR-DV	4" wide, 1" deep	100	37.50

*Available while inventory lasts or to special order.

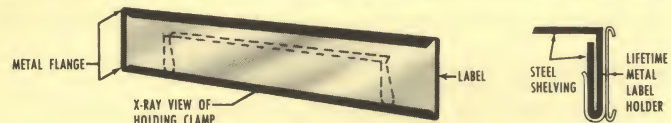
SHELF AND FLAT SURFACE LABEL HOLDERS



Smith Klip-On Steel Shelf Label Holder

(K-O) For easy identification of shelf contents

The Smith Klip-On Steel Shelf Label Holder provides easy-to-spot labeling for standard steel shelving. It is made of metal and grip-clips to the front lip of the shelf. They are available in four sizes; labels and clear plastic windows are provided. Please specify whether 1/8 or 1/16 type shelving when ordering. The ablest labelers in the business . . . OPI.



Model	Size	Per Box	Suggested Retail Price Per Box
3x916 K-O	3" wide, 9/16" deep	100	\$30.00
*3x1 K-O	3" wide, 1" deep	100	32.50
*4x916 K-O	4" wide, 9/16" deep	100	37.00
*4x1 K-O	4" wide, 1" deep	100	37.50

*Available while inventory lasts or on special order.

INDEX AND FILE TABS



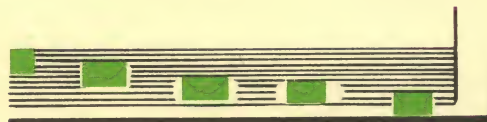
Gummed Cloth Tabs & Strips

(GCT & GCS) For economical two-sided identification

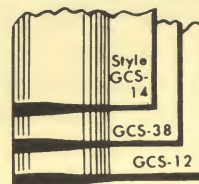
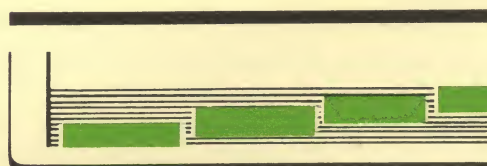
Gummed Cloth Tabs provide a very inexpensive way for the projected indexing of any type of book or file. They are made of quality, gray book cloth with a pressboard stiffener and are available in three sizes.

Gummed Cloth Strips can be used where greater labeling area is needed. They are of the same construction as the tabs and come in six inch strips. They can be easily cut to lesser lengths with ordinary scissors. OPI provides answers to all filing problems.

Model	Size	Per Poly Bag	Suggested Retail Price Per Bag
GCT-14	¼" projection, ⅜" wide	50 tabs	\$.50
GCT-38	⅜" projection, ½" wide	50 tabs	.55
GCT-12	½" projection, ⅝" wide	50 tabs	.65
GCS-14	¼" projection	12-6" strips	.60
GCS-38	⅜" projection	12-6" strips	.65
GCS-12	½" projection	12-6" strips	.70



For indexing file folders, catalogs, books, ledgers, albums and many other office items. Made of quality, gray book cloth having red pressboard filler material.



Here's the modern, easy, efficient way to index—with maximum versatility. With Smith strips you can caption them yourself with pen, pencil, etc.

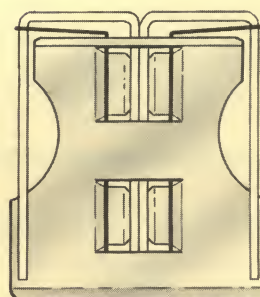
Available in strips for cutting to length or in six-inch lengths.



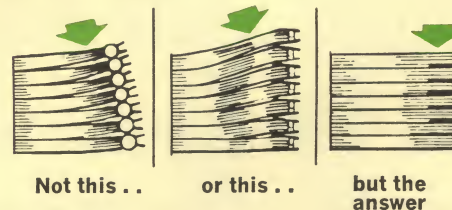
Sta-Flat Klip®

(SFK) The first heavy duty paper clip to allow flat stacking

There are several types of large paper clips on the market today, but OPI has the one that is unique. The Sta-Flat Klip is unique because it is the first paper clip that will accommodate up to a one-half inch pile of papers and still allow the clipped bundles to be stacked . . . flat. More than this, the SFK will not crease or mark the paper it is holding. Its spring-held steel fingers securely hold the papers against a flat, plastic back plate which will not mar any surface it is placed upon. Let OPI help flatten your paper handling problems.



- 1 Raise spring-held arms
- 2 Slide in papers
- 3 Release arms



Model	Per Box	Suggested Retail Price Per Box	Suggested Retail Price Each
SFK	12	\$3.00	\$.25



Index

Easy View Label Holder.....	1
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Easy Type Label Holder.....	3
Full View Label Holder.....	4
Plastic Slip-On Label Holder.....	5
Premier Stik-On Label Holder.....	6
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Premier Double-Duty Stik-On Label Holder.....	8
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Policy & Conditions of Sale

GUARANTEE—Office Products Inc., fully guarantees its quality line of filing, labeling and indexing accessories against defects of workmanship and material. Any article, returned as defective in any way, will promptly be replaced at no charge.

SPECIFICATIONS—Office Products Inc. and Chas. C. Smith, reserve the right to change designs, materials and manufacturing specifications without notice. Price changes, dictated by cost increases, will be made only when exigencies exist. O.P.I. will always endeavor to provide advance notice of such changes.

NEW ACCOUNTS—O.P.I. invites the establishment of open accounts by recognized office supply dealers. Bank connection and several references will facilitate prompt action and eliminate delay on shipments.

TERMS—O.P.I. invoices all stock catalogue items on current price and discount schedules, subject to 2% discount, 10th prox., net, 30 days. No cash discount is allowed on transportation charges, orders less than minimum, or after discount date.

MINIMUM CHARGES—Minimum orders for stock merchandise will be \$10.00 list. Non-stock items or special orders will show minimum quantities in direct quotations. Price schedules show minimum quantities and applicable discounts. Orders less than minimum will be invoiced on appropriate schedules.

COMBINED ORDERS—O.P.I. encourages the ordering of O.P.I. and Smith products in combination to save on delivery charges. Applicable discounts give direct consideration to order totals.

ROUTING—(a) O.P.I. will exercise experienced judgment in selection of carrier on all deliveries, unless specific instructions accompany the order. (b) All Parcel Post shipments will be insured since neither manufacturer nor dealer have any recourse for recovery on uninsured parcels.

CLAIMS—Claims against Office Products, Inc., or its subsidiary Charles C. Smith, Inc., must be made within 10 days of receipt of merchandise. Claims for goods damaged or lost in transit should be filed with the transportation company. O.P.I., although not responsible for losses in transit, will assist in every way possible to establish claims.

RETURNS AND EXCHANGES—O.P.I. cannot accept merchandise returned for credit without prior written confirmation. Before such a return, notify O.P.I. of the goods to be returned and the date of invoice . . . then await instructions. Authorization for return cannot be granted after 30 days from date of invoice. When authorized, returned goods should be in good salable condition, credit for which will be extended per individual arrangements. Special made-to-order merchandise is not subject to return.

Label Holders for Books, Binders & Ledgers ...

SO
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PSO
PAGE 5



ET
PAGE 3



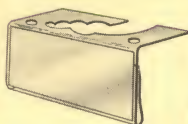
EV
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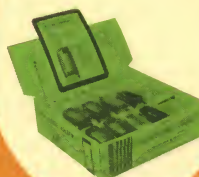
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Shelf & Flat Surface Label Holders ...

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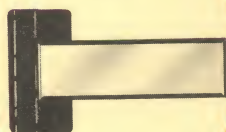


Index & File Tabs ...

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CR-DV
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GCT
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GCS
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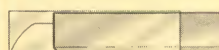
OW
PAGE 12



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NP-Klips
PAGE 14



V-Jaws
PAGE 14



OFFICE PRODUCTS INC.

MANUFACTURES "Office-aid" ACCESSORIES

26029 WEST 8 MILE ROAD DETROIT, MICHIGAN 48240

Phone (313) 537-5700

DATE - 8/15/66

PURCHASE ORDER # -

SUBJECT - ☐ FOLLOW UP

☐ ORDER CLARIFICATION

☒ ANSWER TO LETTER

☐ MINIMUM ORDER

☐ PRICE INFORMATION

☒ REQUEST FOR DEALER'S NAME

☐ OTHER

ENCLOSURES

☒ CATALOG
☐ WHOLESALE SCHEDULE

☐ DEALER SCHEDULE
☐ SAMPLES

T. NELSON
Box 1546

POUGHKEEPSIE, N.Y. 12603

ATTENTION -

Office Products Inc. manufactures and merchandises both Smith and OPI product lines from Detroit. Product specification and price information is attached as per ~~enclosures~~ checked. Please note: (1) we sell only through stationer dealers, (2) our order minimum is \$10.00 List. Please confirm your order on the current basis. We will ship your order within 5 days. Thank you for your co-operation.

* NOTE CATALOG
- STA-FLIT PAGE 16
- OPENWINAOS PAGE 12

* ADVISE NAME OF YOUR STATIONER DEALER

SIGNED

J.H. Rogers, Jr.

TITLE

Executive Vice President

REPLY TO

DATE

SIGNED

TITLE

OPI-SMITH

PRICE CHANGE NOTICE

EFFECTIVE JUNE 1, 1966

<u>PRODUCT</u>	<u>SIZE</u>	<u>CATALOG</u>	<u>NEW SUGGESTED RETAIL PRICE</u>		
<u>● LABEL HOLDERS</u>			<u>EACH</u>	<u>DOZEN</u>	<u>GROSS</u>
SO — SLIP-ON METAL	1"	Page 2	.29	3.48	41.76
	1½"	Page 2	.34	4.08	48.96
	2"	Page 2	.39	4.68	56.16
EV — EASY-VIEW PLASTIC	1"	Page 1	.29	3.48	41.76
	1½"	Page 1	.34	4.08	48.96
	2"	Page 1	.39	4.68	56.16
ET — EASY-TYPE PLASTIC	1"	Page 3	.29	3.48	41.76
	1½"	Page 3	.34	4.08	48.96
	2"	Page 3	.39	4.68	56.16
FV — FULL-VUE PLASTIC	1"	Page 4	.29	3.48	41.76
	1½"	Page 4	.34	4.08	48.96
	2"	Page 4	.39	4.68	56.16
PSO — PLASTIC SLIP-ON	1"	Page 5	.29	3.48	41.76
	1½"	Page 5	.34	4.08	48.96
	2"	Page 5	.39	4.68	56.16
			<u>REGULAR PER BOX</u>	<u>A-Z 25 DIV. PER BOX</u>	
<u>● TABS</u>					
OW — OPN WINDO	1" Straight	Page 12	1.70	1.95	
	" 1" Angled	Page 12	1.90	2.15	
	" 2" Straight	Page 12	2.00	2.25	
	" 2" Angled	Page 12	2.20	2.45	